

NAAC Institutional Quality Sustenance and Development Survey

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2.

1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional Status

Affiliated Permanent ☒

4. Contact Person Details

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Co-ordinator:

Email:

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SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	05
Post Graduate (MA/M.Sc./M.Com etc.)	02
Research Programmes (M.Phil/P.hD)	00
Certificate Programmes	01
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	00
Other value added programmes	01
Any other programme offered (Specify)	00

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	00
New programmes designed	00
Programmes under revision	00
Interdepartmental collaborative programmes	01
Inter institutional collaborative programmes	01
Number of review committee recommendations implemented (Total)	01
Number of NAAC peer team recommendations implemented	03
Number of UGC/any other expert committee recommendations implemented	00
Number of review committee recommendation under implementation	02
Number of NAAC peer team recommendations under implementation	03
Number of UGC/ any other expert committee recommendations under implementation	00

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	85
Total faculty on rolls	85
Faculty added during the year	04
Faculty positions vacant	05
Faculty left during the year	02
Total number of visiting faculty	02
Total number of guest faculty	05

8. Qualification of Faculty

PhD and Above	10
MPhil	08
Masters	67
Any other (Specify)	00

9. Faculty qualification improvement

PhD awarded to existing faculty	00
MPhil awarded to existing faculty	00
Any other degree awarded to existing faculty	01

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	14
Administrative staff (Actual strength)	10
Added during the year of reporting	00
Left during the year	01
Number of posts vacant	03

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	00
Technical Support Staff (Actual strength)	00
Added during the year	00
Left during the year	00
Number of posts vacant	00

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conferences/seminars/
workshops on
institutional quality
attended

Number of events
conducted with IQACs of
other institutions as
collaborative programmes

00

01

19. Did IQAC receive any funding from UGC during the year ?

☐ Yes

☒ No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from
UGC

00

Amount Received from
any other source
including the college
management

100000

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- 1) Digital library and membership Infilbnet
- 2) NSS Blood Donation Camp

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SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	<input type="text" value="00"/>
Number of faculty members involved in curriculum restructuring/revision/syllabus development	<input type="text" value="10"/>
Number of programmes in which evaluation process reformation taken up and implemented	<input type="text" value="03"/>
Number of active teaching days during the current academic year	<input type="text" value="185"/>
Average percentage of attendance of students	<input type="text" value="85"/>
Percentage of classes engaged by guest faculty and temporary teachers	<input type="text" value="30%"/>
Number of self financed programmes offered	<input type="text" value="04"/>
Number of aided programmes offered	<input type="text" value="03"/>
Number of programmes discontinued during the year	<input type="text" value="00"/>

23. Whether any systematic student feedback mechanism is in place ?

Yes ☒

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken	<input type="text" value="100%"/>
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25. Is feedback for improvement provided to the faculty?

Yes ☒

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	<input type="text" value="00"/>
Number of minor research projects undertaken during the year	<input type="text" value="03"/>
Number of major ongoing projects	<input type="text" value="00"/>
Number of minor ongoing projects	<input type="text" value="00"/>
Number of major projects completed	<input type="text" value="00"/>

Number of minor projects completed	03
Number of major project proposals submitted for external funding	00
Number of minor project proposals submitted for external funding	01
Number of research publications in peer reviewed journals	05
Number of research publications in international peer reviewed journals	04
Number of research publications in national peer reviewed journals	02
Number of research papers accepted for publication in international peer reviewed journals	01
Number of research papers accepted for publication in national peer reviewed journals	00
Average of impact factor of publications reported	1.7
Number of books published	03
Number of edited books published	00
Number of books (single authored) published	03
Number of books (coauthored) published	00
Numbers of conferences attended by faculty	10
Number of international conferences attended	01
Number of national conferences attended	10
Number of papers presented in conferences	02
Number of papers presented in international conferences	01
Number of papers presented in national conferences	02
Number of conferences organized by the institution	00
Number of faculty acted as experts resource persons	03
Number of faculty acted as experts resource persons - international	00
Number of faculty acted as experts resource persons - national	03
Number of collaborations with international institutions	00
Number of collaborations with national institutions	00
Number of linkages	

Created during the year	<input type="text" value="00"/>
Total budget for research for current year as a percentage of total institution budget	<input type="text" value="00"/>
Amount of external research funding received in the year	<input type="text" value="160000"/>
Number of patents received in the year	<input type="text" value="000"/>
Number of patents applied for in the year	<input type="text" value="00"/>
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	<input type="text" value="00"/>
Number of PhDs awarded during the year	<input type="text" value="00"/>
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	<input type="text" value="25%"/>

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SECTION III

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22. Academic Programmes

Number of new academic
programmes developed, or
designed by faculty

Number of faculty members
involved in curriculam
restructuring/revision/syllabus
development

Number of programmes in
which evaluation process
reformation taken up and
implemented

Number of active teaching
days during the current
academic year

Average percentage of
attendance of students

Percentage of classes
engaged by guest faculty and
temporary teachers

Number of self financed
programmes offered

Number of aided
programmes offered

Number of programmes
discontinued during the year

23. Whether any systematic student feedback mechanism is in place ?

Yes ☒

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses
where student feedback
is taken

25. Is feedback for improvement provided to the faculty?

Yes ☐**26. Faculty Research, Projects, and Publication details for the year**

Number of major research projects undertaken during the year	00
Number of minor research projects undertaken during the year	03
Number of major ongoing projects	00
Number of minor ongoing projects	00
Number of major projects completed	00
Number of minor projects completed	03
Number of major project proposals submitted for external funding	00
Number of minor project proposals submitted for external funding	01
Number of research publications in peer reviewed journals	05
Number of research publications in international peer reviewed journals	04
Number of research publications in national peer reviewed journals	02
Number of research papers accepted for publication in international peer reviewed journals	01
Number of research papers accepted for publication in national peer reviewed journals	00
Average of impact factor of publications reported	1.7
Number of books published	03
Number of edited books published	00
Number of books (single authored) published	03

Number of books (coauthored) published	00
Numbers of conferences attended by faculty	10
Number of international conferences attended	01
Number of national conferences attended	10
Number of papers presented in conferences	02
Number of papers presented in international conferences	01
Number of papers presented in national conferences	02
Number of conferences organized by the institution	00
Number of faculty acted as experts resource persons	03
Number of faculty acted as experts resource persons - international	00
Number of faculty acted as experts resource persons- national	03
Number of collaborations with international institutions	00
Number of collaborations with national institutions	00
Number of linkages created during the year	00
Total budget for research for current year as a percentage of total institution budget	00
Amount of external research funding received in the year	160000
Number of patents received in the year	00
Number of patents applied for in the year	00
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	00

Number of PhDs awarded
during the year

Percentage of faculty
members invited as
external experts/resource
persons/reviewers/referees
or any other significant
research activities

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

☒ Yes☐ No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

☒ Yes☐ No

43. Whether benchmarking is created for institutional quality management efforts ?

☒ Yes☐ No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

- 1) Continious internal assessment

2) Class room seminars by students



45. Is a Management Information System (MIS) in place ?

☐ Yes☒ No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(Enter the respective details corresponding to the serial numbers)

NO	
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47. Existence of learning resource management

	Yes	No
e-database in library	<input checked="" type="radio"/>	<input type="radio"/>
ICT and smartclass room	<input checked="" type="radio"/>	<input type="radio"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules	<input checked="" type="radio"/>	<input type="radio"/>
Interactive learning facilities	<input checked="" type="radio"/>	<input type="radio"/>

48. Internal resource mobilization : Kindly provide the amount contributed

Research	<input type="text" value="00"/>
Consultancy and training	<input type="text" value="00"/>
Student contribution	<input type="text" value="00"/>
Alumni contribution	<input type="text" value="225000"/>
Wellwishers	<input type="text" value="00"/>

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	<input type="text" value="678607"/>
Amount spent for student welfare	<input type="text" value="532105"/>
Amount spent for staff welfare	<input type="text" value="31604839"/>

50. Is delegation of authority practiced

☒ Yes

☐ No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	<input checked="" type="radio"/>	<input type="radio"/>

Students

Staff

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

55. Has the institution conducted any SWOT analysis during the year

☒ Yes

☐ No

56. The SWOT analysis was done by internal or by external agency

☒ Internal

☐ External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

1) Committed teaching staff and support staff
2) Very active alumni

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

1) Limited Research activity
2) Government grand in aid policy

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- 1) Opening of more PG Courses
- 2) Tie up with industries

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- 1) Commercialisation of higher education
- 2) Mushroom growth of new institutions

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- 1) Successful inclusion of belongingness among students

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- 1) Recommendations of NAAC Help us to improve our quality of teaching, learning and research

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8.

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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